



## HOW TO SELL

- 1 When selling a vehicle please bring a title in your name free and clear of all liens and one form of picture identification.**  
**Please Note:** If more than one name appears on the title, each person must be present with picture ID. If the seller cannot be present, an appointment of agent form must be brought in by the person who is representing the seller.
- 2 Titles with the following defects WILL NOT BE ACCEPTED:** Alterations, Erasures, Wrong Digits, Improper Reassignments, Jumping Signature, Missing Forms, Repossession and Salvage titles and Documents Not Notarized and/or Open Titles.
- 3 Police, Municipal, Taxi, Gray Market, Reconstructed and Flood vehicles may be sold at auction but must be announced as such. Sellers who fail to announce these cars will be required to repurchase these units or make an adjustment as deemed proper by GDAA.
- 4 Vehicles that are unsafe to operate must be announced or will not be run through auction.
- 5 Vehicles may be registered for auction during regular business hours by phone, FAX or in person.
- 6 Upon arrival at GDAA, park the vehicle to be sold at Vehicle Registration and remain with your vehicle until you are greeted and assigned a number by a registration clerk.** Then proceed to the office with your title and driver's license to complete the registration process.
- 7 At this time, a clerk will ask for your title and driver's license to complete the paperwork. Make a note of the odometer reading because you will be required to complete an odometer statement. Do not guess or approximate mileage - it must be accurate and you are responsible for the correct mileage.
- 8 When selling a vehicle, you will pay an upfront registration fee and complete a Seller Consignment Agreement. If your vehicle is sold, there will be an additional sellers fee deducted from your check. (See fee schedule posted in the office).
- 9 A light system is used at the auction block to indicate the condition of "HOW" you intend to sell your vehicle. Please refer to the LIGHT SYSTEM GUIDE in this brochure to determine the "conditions" to be announced when selling your vehicle.
- 10 Inform the Registration clerk of your required minimum sales price. Your vehicle is now registered!

- 11 If you are present for the auction of your vehicle, you are encouraged to stand by the auctioneer on the block to approve your vehicle sale. When the bidding on your vehicle has concluded, the auctioneer will inform you of the highest bid received for your vehicle. If the bid is below your stated minimum bid, it is YOUR DECISION whether to accept or reject the bid.
- 12 All vehicles registered with GDAA are subject to inspection by State and Local Police, the Federal Bureau of Investigation, and/or the National Auto Theft Bureau. GDAA will not auction vehicles with missing Vehicle Identification Number (VIN) plates.
- 13 **Under no circumstances does Greater Detroit Auto Auction guarantee your vehicle will be sold.** Should GDAA for any reason fail to complete that transaction then the sale shall be considered a "NO SALE."

**The sale becomes binding** when the buyer pays the required deposit and signs the Block Ticket. GDAA is not responsible for personal effects left in vehicle(s). Personal items left in vehicles become the property of the purchaser. Following complete payment from the buyer, you may pick up your guaranteed auction check from the auction office. However, please be patient; as buyers of "green light" vehicles have to inspect vehicles and/or submit them to arbitration. All checks are made payable to the person whose name appears on the title. **IF YOUR VEHICLE IS NOT SOLD** pick up a gate pass and your title from the office. Your gate pass is your release. If you choose to remove your vehicle from the sale for whatever reason prior to going on the auction block, you will forfeit the registration fee.



## HOW TO BUY

- 1 FIRST, visit the public office to obtain a buyer's card.** Vehicles purchased without a buyer's card are subject to an additional fee. Vehicles purchased with a buyer's card will be titled and registered in the name listed on the buyer's card. In order to acquire temporary registration tags, where available, the name on the buyer's card must also match the name appearing on the proof of insurance certificate.  
**NOTE:** A \$35 fee will be charged for any name change made after a bid is won and a vehicle is purchased. **Buyers must be 18 or older.**
- 2 Know what you are buying!** Please examine vehicles before bidding. You may inspect vehicles in the outside storage area before the auction. If you are not familiar with vehicles and their mechanical systems, you are welcome to bring along someone who is. **Test drives are not permitted prior to auction.**

### How to read our windshield specifications:

- A-1:** This is the 1st vehicle to run through lane A  
**98:** Year of vehicle  
**4831902:** Stock # of the vehicle  
**1-19:** Auction date  
 Name of Seller (Posted on side of Vehicle)



- 3 Listen carefully to all announcements.** Familiarize yourself with the 'Light System' and 'Selling Policy' sections of this brochure. When bidding, be sure to raise your hand in a manner that allows the auctioneer to see your bid and keep your bidder badge in clear view.
- 4 Know what you are bidding on before you bid.** For example: Do not buy a vehicle with a standard transmission when you can only drive an automatic; or a vehicle that has 110,000 miles on it, when you thought it only had 10,000 miles. **SATISFY YOURSELF. Remember once you win a bid on a vehicle you own it!**
- 5 Subject to the sellers' approval, the **last bidder** is legally obligated to purchase the vehicle. Note: Vehicles are not guaranteed to pass state inspection, where applicable.

- 6 On-Approval or "IF" Vehicles.** Vehicles sold "On-Approval" will not be released to buyers unless and until the seller notifies GDAA of its acceptance of the high bid. In some instances, it may take up to two business days, after the day of the sale, for the seller to provide GDAA notification of high bid acceptance. All "IF" bids are binding until 2 pm next business day. However, the majority of "On-Approval" vehicles receive acceptance or rejection on Day of Sale. It is the buyer's responsibility to contact GDAA for vehicle status.
- 7 If you are a successful bidder, please complete the following steps: (A)** Immediately proceed to the auction block. **(B)** Sign the Block Ticket. **(C)** Pay your deposit of \$400 (cash or credit card). This deposit will hold your vehicle until 5PM the second business day. A \$50.00 late fee will be charged for all vehicles not paid for in full within 2 business days. Any extensions **MUST** be approved by GDAA and the Seller of the vehicle. Cars not paid in full will be entered in GDAA's next auction. **YOU WILL FORFEIT ANY DEPOSITS OR FEES PAID.**
- 8 We accept the following forms of payment for vehicle purchases:** Cash, cashiers checks, certified checks, money orders and travelers checks. Credit cards including: Visa, MasterCard and Discover are accepted up to \$500.00 per transaction for deposit only.
- 9 To complete your vehicle purchase, proceed to the public counter in the office and pay the remaining balance owed for the vehicle.** Vehicles cannot be removed from the auction premises until paid for in full.
- 10 To receive temporary registration tags, you must present GDAA with a valid insurance card that displays the buyer name, insurance company name, policy number, agent name and valid effective and expiration dates and the vehicle's identification number.**
- 11 Your receipt showing full payment must be presented at the exit gate to remove the vehicle from GDAA premises.
- 12 Once the vehicle has been paid for, all sales are final. The only exception is contained in the Frame and Rust Policy more fully set forth in this brochure.



**!!!SOLD!!!**

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**GREATER DETROIT**  
**AUTO AUCTION**

## GENERAL INFORMATION

**Welcome to Greater Detroit Auto Auction (GDAA)** Please take a few minutes to read the valuable information contained in this policy guide. If you need any additional information please ask one of our staff and they will be happy to assist you. GDAA's purpose is to act as auctioneer for the completion of a transaction between buyer and seller. GDAA does not assume responsibility for omissions or the failure to make announcements on the auction block. We remind you that you are buying in a wholesale market and should not expect any retail guarantee. GDAA reserves the right to reject any vehicle, or title of a vehicle offered for sale. GDAA's decision shall be at its sole discretion, without need for disclosure of grounds for exception, and shall be final. Brochures are distributed for the convenience of our customers. GDAA is not responsible for errors or omissions. The distribution of this or any brochure does not relieve the responsibility of the buyer to thoroughly inspect the vehicle. GDAA is not responsible for, and expressly disclaims the accuracy of any and all statements made by drivers or auction personnel as to mileage, equipment or mechanical condition of a vehicle.



### NO CHILDREN – SAFETY

Due to insurance regulations and in the interest of safety, children under the age of 16 are not permitted on auction premises during the auction.



### NO TAMPERING

Any person found tampering with or removing equipment or keys from vehicles will be subject to suspension from the auction and criminal prosecution. Dealers will be held responsible for the actions of their employees and guests. **GDAA will not be responsible for lost or stolen keys or radios, and/or accidents, damage or vandalism.**



### VEHICLE REPRESENTATION

**Sellers are responsible for representing vehicle condition and mileage accurately and fairly.** Sellers are responsible for verifying the accuracy of the “announced conditions” as well as the accuracy of specified year and mileage. Sellers must announce if odometer is broken, replaced, altered or in excess of its mechanical limits.

## ODOMETER POLICY

GDAA is not responsible for nor does GDAA guarantee the accuracy of the odometer reading on any consigned vehicle. However, GDAA will require that the seller repurchase any vehicles sold with an odometer problem.

## VEHICLE INFORMATION

Buyers are solely responsible for verifying vehicle year, make, model and serial numbers against the title before leaving premises. Upon removal of the vehicle from GDAA premises, buyer shall be deemed to have waived any objections to title information discrepancies.

## TITLES

If an out-of-state vehicle is sold with an out-of-state title and is reassigned through our auction resulting in a title issued with a different brand code other than the out-of-state brand code, it is the liability of the seller to adjust or repurchase the unit. **Vehicles, sold with reconstructed, previous insurance company or flood titles must be announced, and are sold “AS IS” with no right of arbitration for frame problems, structural and/or component changes.**



### OUTSIDE SALES

All vehicles purchased must be paid for through the auction office, even if bought directly from the seller away from the auction block. All vehicles purchased directly from the seller away from the auction block are sold AS IS and are not subject to arbitration for any reason. Sellers engaging in direct sales away from the auction block will not receive a check until the vehicle has been paid for in full.

## LATE ENTRY

Vehicles registered late or brought to auction after it starts will be run at the end of the sale. To avoid this inconvenience, please register vehicles prior to the auction start time.



### UNCLAIMED VEHICLES

Vehicles that are not registered for the next sale and not removed from GDAA's property within 2 business days of last sale will be charged a storage fee of \$20.00 per day. Any vehicle left over 30 days will be sold for storage fees or impounded and towed away. No overnight parking in front parking lot. Vehicles will be towed at a charge of \$35.00 and storage charges will be applied.



### LIGHT SYSTEM

Buyers and Sellers are responsible for watching and understanding the light system and listening to announcements. The lights in the lane have the following meaning (note: more than one light may apply to each vehicle):



### GREEN LIGHT

Buyer must inspect the vehicle on auction day for any major drivetrain defects, after leaving the correct deposit at the auction block. Buyers should not pay for vehicles until completing their inspection. Upon payment for the vehicle, arbitration rights are deemed waived. One defect, subject to arbitration, must total \$400.00 before car is subject to arbitration unless declared unsafe by arbitrator. Major defects must be settled through arbitrator, whose decision is final and binding upon both buyer and seller. Vehicles are not subject to arbitration for any visible defects. Upon removing the vehicle from GDAA premises, the buyer becomes liable for any and/or all mechanical problems or failures. Check arbitration rules for further regulations.



### YELLOW LIGHT – “ANNOUNCED CONDITION”

Listen — This light is used when the seller is making an announcement about their vehicle that they want the buyer to hear or when a change in the policy guide is in order. Be advised that there is a condition with this vehicle. If you do not hear the announced condition, immediately stop the auctioneer and ask that the announced condition be repeated. It is the seller's responsibility to ensure that this light is lit when making an announcement. It is the buyer's responsibility to know and understand the reason the yellow light is lit. Sellers must announce if odometer is broken, replaced or in excess of its mechanical limits. Each 100,000 mile increment of mileage in excess of its mechanical limits must be announced (over 100,000, over 200,000 etc.). Vehicles with exempt mileage or mileage that is ‘not actual mileage’, commonly referred to as true mileage unknown or TMU, must also be announced. **GDAA assumes no responsibility for mileage accuracy on a vehicle purchased with exempt mileage.**

### “AS IS”

Sold “AS IS” with no representations or warranties of any kind. All express and implied warranties are expressly disclaimed — Vehicles must be paid for immediately. **VEHICLES ARE NOT ARBITRABLE FOR ANY REASON. NO ARBITRATION, INCLUDING RUSTED OR DAMAGED FRAMES.** All recreational vehicles, motorcycles, boats, trailers, buses, gray market vehicles, municipal, former police vehicles, taxis, and any vehicles sold on titles branded flood or rebuilt/reconstructed are sold “AS IS”. All bank repossessed and donation vehicles are sold strictly “AS IS”.

## STATE OF MICHIGAN

The law requires that the title of a vehicle must be in the name of the seller. The title **MUST** be present at the auction, one hour prior to the start of the auction. NO vehicle will run through the auction without a title. The title must be a “clear” title—no security party (or parties) and transferable.

For retail purchases, the State of Michigan requires a title fee, sales tax and license plate fee (or transfer fee if transferring current valid license plates). These fees are collected from the buyer by GDAA and paid to the State of Michigan.

### To complete your retail transaction, GDAA must have the following:

- Current valid proof of insurance in the buyer's name
- Valid driver's license or Michigan ID
- Cash, certified check or money order Payable to Greater Detroit Auto Auction for the vehicle and all applicable fees
- Personal checks are not accepted

## Out-of-state buyers

All out-of-state buyers require an “In-transit” plate. GDAA will present the completed (paid in full) transaction to Michigan's Secretary of State's office to obtain the “In-transit” plate. Be advised that this procedure will require additional time.

## FRAME & RUST POLICY

All vehicles sold with “Green Light” or “AS IS” over \$1,500.00 with rusted or damaged frame/unibody, repaired or not must be announced. Buyer has until the end of the next business day to check for these problems. **AFTER ONE BUSINESS DAY ABSOLUTELY NO ARBITRATION.** Altered frames, marks or scratches from jack/lift, tie down and radiator core support damage is considered visible and is not subject to arbitration.

## ARBITRATION RULES

### Green Light Vehicles Only

If you purchased a vehicle with a green light condition, you are entitled to inspect your vehicle before paying the remaining balance due. If you suspect a serious mechanical problem, go to the arbitration department **PRIOR** to paying for your vehicle in full. **Green Light vehicles cannot be arbitrated once they have been paid in full. Buyer must check for any major drivetrain defects when bought under the Green Light. No Exceptions.** One defect must total \$400.00 before car is subject to arbitration unless declared unsafe by arbitrator. Any major defects found must be settled by arbitrator who has absolute final word. **The buyer assumes all responsibilities for mechanical failure after leaving premises.** Any accepted adjustment automatically becomes an “AS IS” transaction. Vehicles can be arbitrated only one time.

## SUBJECT TO ARBITRATION

(Green Light Vehicles Only)

- Manual Gear Box
- Engine knocks or cracked block
- Automatic transmission slippage
- Differential grind or growl, excluding tires
- Misrepresentation of mileage
- Serial numbers that do not match or reassigned Vin #s
- Frame damage, see policy below.
- Blown Head gasket
- Burnt or Bent Valves



### NOT SUBJECT TO ARBITRATION

- Visible defect such as body damage, broken or cracked glass, torn upholstery, etc.
- Air conditioner, radio, heater, electrical equipment including computerized equipment and any visible lights (Check engine light, Air bag light or Service engine soon)
- Exhaust system and valve noise
- Inoperative vehicles
- Clutch
- Smoking or Blow by
- Missing Air Bags
- Keys — including trunk keys and door
- Dead battery or faulty alternator
- Any drivetrain changes or alterations
- Backlash in drivetrain including driveline
- Wheel alignment and front suspension, including power steering unless declared unsafe
- Engine mounts and transmission mounts
- Oil, gas or water leaks